

MINUTES OF LIBRARY BOARD OF TRUSTEES MEETING

December 18, 2008

7:15 pm

Approved January 15, 2009

Present: George Hayward, Howard Jacobs, Mindy Leiterman, Thomas McCarthy, Estelle Palevsky, Calvin Thomas, Susan Wolfert
Diana Juettner, Town Board Liaison,
Eugenie Contrata, Library Director, Marilyn Greiner, Assistant Library Director

Visitors: Frank Musantry, Bob Reninger, Tomas Saez, Hal Samis

President Jacobs called the meeting to order at 7:25 p.m.

Mr. Reninger asked about the cleaning of the old building exterior.

Mr. Jacobs said he had written to a number of people complaining about the power washing of the exterior of the old building. He said the contractor is insisting they did the job properly. Another company has been contacted, but there may be an extra cost to again power wash the exterior.

Trustee Palevsky moved that the minutes from the November 20, 2008 meeting be accepted as presented. Vice President Wolfert seconded the motion and it was unanimously approved.

There were a number of questions asked about the Treasurer's Report. Director Contrata will correct the budget transfer that was done twice, line 414.6.

Vice President Wolfert moved to approve the Treasurer's Report as presented. Trustee Palevsky seconded the motion and it was unanimously approved.

Vice President Wolfert said the bills had been reviewed and were in order. Secretary/Treasurer Hayward made a motion to approve the bills from November 18, 2008 through December 12, 2008, in the amount of \$48,302.60 for payment. Vice President Wolfert seconded the motion and it was unanimously approved.

President Jacobs commended the staff on the excellent job they did under difficult conditions to have the Library ready for opening day.

Liaison Juettner commended the staff on the opening ceremony and recognized outgoing Trustees Jacobs, Palevsky, and Wolfert.

Director Contrata said the building was going great and the patrons seemed happy. Parking signs are needed and the card readers for the public copying/printing were broken in storage, which will necessitate investigating new options for the vending of public printing/copying systems in 2009.

Foundation

There was discussion regarding the MOU between the Library and Foundation Boards.

New Business

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Trustee Leiterman moved to approve the annual evaluation and increment and completion of probation of Librarian Sandy Hile. Trustee Palevsky seconded the motion and it was unanimously approved.

Secretary/Treasurer Hayward moved to approve re-hiring Library Clerk Elvira Fay. Trustee McCarthy seconded the motion and it was unanimously approved.

Trustee Palevsky moved to approve a budget transfer of \$1,500 from L7410.425.0, Gas, Grease and Oil, to L7410.903.0, Equipment Repair Bureau. Trustee Thomas seconded the motion and it was unanimously approved.

Secretary/Treasurer Hayward moved to approve the Holiday Schedule (see below) for calendar year 2009. Trustee Leiterman seconded the motion and it was unanimously approved.

HOLIDAY	CLOSING DATE
Martin Luther King Junior Day	Monday, January 19, 2009 *
Lincoln's Birthday	Thursday, February 12, 2009 *
President's Day	Monday, February 16, 2009 *
Good Friday	Friday, April 10, 2008 * Library Open 11:00 a.m. to 1:00 p.m.
Easter Sunday	Sunday, April 12, 2009
Sunday Closings	Closed Sunday, Memorial Day Weekend, May 24 through Sunday, September 6
Memorial Day	Monday, May 25, 2009 *
Independence Day (observed)	Friday, July 3, 2009 *
Independence Day	Saturday, July 4, 2009 *
Labor Day	Monday, September 7, 2009 *
Columbus Day	Monday, October 12, 2009 *
Veteran's Day	Wednesday, November 11, 2009 *
Thanksgiving Day Eve	Wednesday, November 25, 2009 Library Open 10:00 a.m. to 5:00 p.m.
Thanksgiving Day	Thursday, November 26, 2009 *
Christmas Eve	Thursday, December 24, 2009 * Library Open 10:00 a.m. to 1:00 p.m.
Christmas Day	Friday, December 25, 2009 *
New Year's Eve	Thursday, December 31, 2008 * Library Open 11:00 a.m. to 1:00 p.m.
New Year's Day	Friday, January 1, 2010 *

Secretary/Treasurer Hayward moved to approve the Library Board of Trustees calendar year 2009 meeting schedule (see below). Trustee Thomas seconded the motion and it was unanimously approved.

Board of Trustee Meeting Schedule - 2009

January 22, 2009

February 26, 2009

MINUTES OF LIBRARY BOARD OF TRUSTEES MEETING

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March 26, 2009

April 23, 2009

May 28, 2009

June 25, 2009

July 23, 2009

August 27, 2009

September 24, 2009

October 22, 2009

November 19, 2009

December 17, 2009

Vice President Wolfert moved to close the Library at 1:00 p.m. on Christmas Eve, December 23, 2008 and New Year's Eve, December 31, 2008. Trustee Palevsky seconded the motion and it was unanimously approved.

Secretary/Treasurer Hayward moved to approve and submit to the GPL Foundation for its approval the Memorandum of Understanding between the Library and Foundation Boards. Trustee McCarthy seconded the motion and it was approved with 5 yes votes and 2 abstentions (Vice President Wolfert and Trustee Thomas).

Vice President Wolfert moved to open Executive Session to discuss a personnel matter. Trustee Palevsky seconded the motion and it was unanimously approved.

Trustee Palevsky moved to close Executive Session. Vice President Wolfert seconded the motion and it was unanimously approved. Executive Session was closed at 9:30 p.m.

President Jacobs moved to adjourn the meeting. Trustee Palevsky seconded the motion and it was unanimously approved.

The meeting was adjourned at 9:31 p.m.

Minutes transcribed by Cory Deitchman, Secretary to the Library Director.