

MINUTES OF SPECIAL LIBRARY BOARD OF TRUSTEES MEETING

June 26, 2008

7:15 pm

Approved July 24, 2008

Present: Howard Jacobs, Estelle Palevsky, Calvin Thomas, Susan Wolfert;
Marilyn Greiner, Assistant Library Director

Visitors: Robert Reninger, Hal Samis, Tomas Saez

President Jacobs called the meeting to order at 7:25 p.m.

Mr. Samis asked President Jacobs to clarify the rules regarding the Trustees and Library staff's ability to raise funds for the Library. He also said he believes the library could fund Cybermobile service.

Mr. Reninger asked if the Library staff are employees of the Town or the Board of Trustees.

Trustee Palevsky moved that the minutes from the June 13 special meeting be accepted as presented. Vice President Wolfert seconded the motion and it was unanimously approved.

Trustee Palevsky moved that the minutes from the May 29 meeting be accepted as amended. Vice President Wolfert seconded the motion and it was unanimously approved.

President Jacobs said that Secretary/Treasurer Hayward was in rehabilitation and that Director Contrata would be back at work on Friday, June 27 after her illness. President Jacobs commended the excellent job Assistant Director Greiner did in Director Contrata's absence. Vice President Wolfert commended Assistant Director Greiner and the Assistant to the Library Director Deitchman for their work during this time and asked the Board's appreciation be extended to the staff as well.

Vice President Wolfert moved to approve the Treasurer's report as presented. Trustee Palevsky seconded the motion and it was unanimously approved.

Administration Report

Vice President Wolfert asked if the architect had responded regarding the possibility of installing locking gates on the handicap ramp to deter unauthorized usage while the Library is closed. Assistant Director Greiner said that the architect had reported back that a lock is not feasible but thought the ramp would not be attractive to skate boarders and the like. The architect said that gates might make the ramp more dangerous. Assistant Director Greiner will further investigate the possibility of gates and will speak to the Building Department.

Building Committee

Trustee Palevsky said that Triton Construction had reported the following:

- Existing building ceiling installation is 85% complete.
- Elevator material is onsite and installation is scheduled to begin this week.
- Asphalt pavement; the binder is 100% complete, curbs and sidewalks 100% complete, the final paving should be completed in two weeks.
- All mechanical, electrical & plumbing is 80% complete.

MINUTES OF SPECIAL LIBRARY BOARD OF TRUSTEES MEETING

June 26, 2008

7:15 pm

Approved July 24, 2008

- Bathroom ceramic tile work is in progress.

Old Business

President Jacobs said that the US Postal Service had denied the Library Board's request to officially change the Library's postal address to Greenburgh, NY 10523, from Elmsford, NY 10523. President Jacobs said the Library would continue to use the Elmsford, NY address.

Foundation

Trustee Palevsky said she tried to arrange a meeting of the Foundation and the Building Committee but the Foundation President said that the scheduling would be very difficult and didn't think it would be more fruitful than having the liaisons report to the Boards.

Announcements

President Jacobs announced that the Westchester Library System Executive Director Siobhan Reardon will be leaving to take the position of the head of the Free Library of Philadelphia.

There was discussion about the *News You Can Use*, a weekly email from NYLA. President Jacobs said there was an article there about the Finkelstein Library in Spring Valley, which is a Special District Library that recently had its budget voted down. He explained that the previous year's budget becomes the defacto budget. If you take into account contractual increases, which most libraries have, such as insurance etc., you end up with an actual decrease from the previous year's budget.

Trustee Thomas asked about the possibility of excess space in the new Library building and renting that space out or having space for the Town to store material. President Jacobs said all the space is accounted for in the new building, but the Board encourages outside organizations to utilize the Library's meeting room.

Vice President Wolfert said the bills had been reviewed and were in order. Vice President Wolfert made a motion to approve the bills from May 21, 2008 through June 18, 2008, in the amount of \$43,464.47, for payment. Trustee Thomas seconded the motion and it was unanimously approved.

Vice President Wolfert moved to adjourn the meeting. Trustee Thomas seconded the motion and it was unanimously approved.

The meeting adjourned at 8:00 p.m.

Minutes transcribed by Cory Deitchman, Assistant to the Library Director.