



300 Tarrytown Road, Elmsford, NY 10523

# Greenburgh Public Library

Putting Service First

## Library Board of Trustee Meeting Minutes Approved July 21, 2010

<b>Meeting Date</b>	June 16, 2010		
	<b>Minutes Approval Date</b>	July 21, 2010	
<b>Meeting Time</b>	7:15 PM – 9:18 PM EST		
<b>Meeting Location</b>	Greenburgh Public Library – Multipurpose Room		
<b>Participants</b>	<u>Library Board of Trustees</u> Elaine Braswell, Lisa Dinon, David Griff, Frank Musantry, Tomas Saez, , Elizabeth Vickery, Darryl Williams	<u>Library</u> Eugenie Contrata Marilyn Greiner Cory Deitchman	<u>Town Liaison</u> Diana Juettner
<b>Not in Attendance:</b>	Calvin Thomas, Diana Juettner	<b>Quorum Present?</b>	Yes
<b>Meeting Guests</b>	None		
<b>Meeting Objective</b>	Regular Monthly Board Meeting		

### Meeting Agenda

<b>Opening Proceedings:</b>	
	<i>Public Meeting called to order</i> at 7:15 PM by President, Frank Musantry
	<i>Presentation from invited guests: No invited guests.</i>
	<i>Public Comments: None</i>
	President Musantry announced the passing of former Library Director Demita Gerber. Director Contrata said that Ms. Gerber died early Saturday morning. There are preliminary plans to hold a memorial service in Madison, WI in July and one in New York in October. Director Contrata said that there was a peaceful end to a difficult situation; that this was not an end but a transformation.
	<b>Vote to adopt previous month's minutes:</b> <b>Motion by: Secretary Saez</b> <b>Second by: Trustee Vickery</b> <b>In Favor: Unanimous</b>
<b>Treasurer's Report</b> Vote to adopt the Treasurer's Report as prepared by Library Administration.	<b>Motion by: Treasurer Dinon</b> <b>Second by: Secretary Saez</b> <b>In Favor: Unanimous</b>
<b>Accounts Payable Report:</b> <b>Presented by Treasurer Dinon</b> Review bills and authorize payment of bills for May 13 – June 10, 2010, in the amount of \$20,724.57 from the operating account.	<b>Motion by: Secretary/Treasurer Dinon</b> <b>Second by: Secretary Saez</b> <b>In Favor: Unanimous</b>
<b>Resolutions:</b>	
<b>Resolution #0610-1 Description:</b> Resolution to accept gift of 50 tickets (at \$10 per ticket) to the New York Liberty for a Fan Tunnel Experience, from Trilogy Management Solutions, Inc.	<b>Motion by: Secretary Saez</b> <b>Second by: Trustee Vickery</b> <b>In Favor: Unanimous</b>
<b>Resolution #0610-2 Description:</b> Resolution to accept gift of 30 tickets (at \$25 per ticket) to the New York Liberty for a Ball Ceremony Experience, from Trilogy Management Solutions, Inc.	<b>Motion by: Secretary Saez</b> <b>Second by: Trustee Vickery</b> <b>In Favor: Unanimous</b>
<b>Resolution #0610-3 Description:</b> Resolution to accept gift of an autographed New York Liberty team mini basketball from the New York Liberty for display at the Library.	<b>Motion by: Secretary Saez</b> <b>Second by: Trustee Vickery</b> <b>In Favor: Unanimous</b>

Regular Library Board Meeting	Agenda Item 4
July 21, 2010	Minutes of June 16, 2010 meeting approved July 21, 2010

<b>Resolution #0610-4, Description:</b> Recommend approval of the Statement of Board of Trustees Concerning Advocacy Objectives as presented by the Advocacy Committee.	<b>Motion by: Secretary Saez</b> <b>Second by: Trustee Griff</b> <b>In Favor: Unanimous</b>
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<b>Greenburgh Public Library Statement of Board of Trustees Concerning Advocacy Objectives</b>	
<p>It is the belief of the Board of Trustees that the primary public relations objectives of the Greenburgh Public Library are to:</p> <ul style="list-style-type: none"> <li>• Promote the library's mission and vision to all,</li> <li>• Ensure that the library's services are understood by local officials, by civic and religious leaders, and by the general public,</li> <li>• Actively promote the varied services offered by the library to everyone in our community</li> <li>• Encourage open communication with all for a successful future for our library</li> </ul> <p>The Greenburgh Library Board of Trustees believes that advocacy involves every person connected to the library in an official or non-official capacity, and urges its own members and every related GPL entity, as well as all library staff members, to keep in mind that they represent the library in every public contact and can support library goals in ways as simple as letting people know of your association with the library and your pride in that fact.</p> <p>The Library Board encourages individual Trustees and others associated in any capacity with the library to participate in community activities and to represent the library in such circumstances in ways that can reinforce the public perception of the library and its objectives. Whenever appropriate, a reasonable amount of library time should be allowed to staff members for preparation and speaking at community events and venues when possible.</p> <p>Materials to be used by the press, radio, or television will be approved by the library director or designee.</p> <p>The Library Board appreciates the work and effort of the Friends of the Library and the Library Foundation in enlisting community support for the library, interpreting its aims and objectives, and promoting greater understanding of our library in every facet of community life and generally promoting these objectives.</p>	

**Closing Proceedings:**

<b>Executive Session – 9:15 p.m.</b> Motion to open Executive Session to discuss personnel issue.	<b>Motion by: Secretary Saez</b> <b>Second by: Trustee Williams</b> <b>In Favor: Unanimous</b> There was discussion regarding a personnel issue.
<i>Motion to close Executive Session – 9:50 P.M.</i>	<b>Motion by: Trustee Saez</b> <b>Second by: Treasurer Dinon</b> <b>In Favor: Unanimous</b>
<b>Public Meeting adjourned at 9:52 p.m. by President Musantry.</b>	<b>Motion by: Secretary Saez</b> <b>Second by: Trustee Dinon</b> <b>In Favor: Unanimous</b>

*Unapproved minutes will be made available within 2 weeks following each meeting.*