

**MINUTES OF REGULAR LIBRARY BOARD OF TRUSTEES MEETING, July 26, 2007**

**7:15 pm**

Approved September 27, 2007

Present: Ginger Grant, George Hayward, Howard Jacobs, Mindy Leiterman,  
Estelle Palevsky, Susan Wolfert; Diana Juettner,  
Eugenie Contrata, Acting Library Director

Visitors: Robert Reninger, Hal Samis

President Jacobs called the meeting to order at 7:15 pm.

President Jacobs asked if the visitors had any questions or comments.

Mr. Samis said the original cost estimate for the open loop geothermal system was \$500,000 and asked if the \$500,000 was still adequate given the change in the geothermal system to a closed loop system.

Trustee Palevsky moved the minutes from the June 28, 2007 meeting be accepted as presented. Vice President Wolfert seconded the motion and it was unanimously approved.

Secretary/Treasurer Hayward said the bills had been reviewed and were in order. Secretary/Treasurer Hayward made a motion to approve the bills from June 21, 2007 through July 18, 2007 in the amount of \$24,686.84 for payment. Vice President Wolfert seconded the motion and it was unanimously approved.

Vice President Wolfert asked about the substantial increase in Library fine revenue. Acting Director Contrata said fines were posted as they were received and that the increase might have been due to the change in the circulation system to Sirsi as the system was down for some time the previous month. Vice President Wolfert moved to approve the Treasurer's Report. Secretary/Treasurer Hayward seconded the motion and the Treasurer's Report was unanimously approved.

**Administration Report**

There was discussion about the draft Free Direct Access Plan that WLS is preparing regarding library service to communities that do not have a chartered library of their own. The report presented to the New York State Education Department in 2006 was not approved. In the current draft the word *contiguous* has been removed and replaced by *near by* which is defined by *within 2 miles*. Once the draft is finalized it will be sent to each of the 38 member library's Board of Directors for approval. If approved, the Free Direct Access Plan will be sent to New York State for its review. The Library Board will suggest to WLS that the word *benchmark* in paragraph 2 of Section 1 be removed from the document.

**Building Committee**

Trustee Palevsky reported that the Building Advisory Committee had reviewed the new plan for the geo-thermal heating/cooling system. The Advisory Committee said the new plan will not involve installation of significantly more piping. Trustee Palevsky reported that the construction is on schedule and that the demolition of the old Town Hall is scheduled for the week of July 30.

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Foundation Report

Trustee Leiterman reported she attended the Foundation meeting on July 17. She said the Foundation was almost ready with its brochure and that the directors had agreed to a campaign concept based on the brochure's graphics. Trustee Leiterman said the Foundation was ready to begin individual fundraising. She said she had not yet met with Jonathan Schneps of the Foundation to discuss the Memorandum of Understanding between the two Boards, but they were trying to schedule a meeting.

New Business

After discussion, Trustee Palevsky moved to change the Library hours on Fridays to 9:00 am – 5:00 pm instead of 11:00 am – 9:00 pm. Trustee Grant seconded the motion and it was unanimously approved.

Announcements

Secretary/Treasurer Hayward made a motion not to hold an August Board meeting. Trustee Leiterman seconded the motion and it was unanimously approved. The next meeting will be held on September 27, 2007, at 7:15 pm, in the Multipurpose Center at Olympic Lane.

Vice President Wolfert moved to go into Executive Session to discuss personnel issues. Trustee Palevsky seconded the motion and it was unanimously approved.

Trustee Palevsky moved to close Executive Session. Secretary/Treasurer Hayward seconded the motion and it was unanimously approved.

Trustee Grant moved to adjourn the meeting. Vice President Wolfert seconded the motion and it was unanimously approved.

The meeting was adjourned at 9:25 pm.

Minutes transcribed by Cory Deitchman, Assistant to the Library Director.