

MINUTES OF REGULAR LIBRARY BOARD OF TRUSTEES MEETING

October 25, 2007

7:15 pm

Approved November 29, 2007

Present: George Hayward, Howard Jacobs, Mindy Leiterman, Estelle Palevsky, Susan Wolfert;
Eugenie Contrata, Acting Library Director, Acting Assistant Library Director Marilyn Greiner

Visitors: Thomas McCarthy

President Jacobs called the meeting to order at 7:30 pm.

Trustee Palevsky moved that New Business be addressed at the beginning of the meeting. Vice President Wolfert seconded the motion and it was unanimously approved.

Trustee Leiterman moved to appoint Eugenie Contrata, Acting Library Director as Library Director effective November 1, 2007. Vice President Wolfert seconded the motion and it was unanimously approved.

President Jacobs said he had met with Supervisor Feiner regarding the donation of a Para-transit vehicle by Westchester County. Supervisor Feiner reported that the Town and County attorneys were working on an agreement to donate the vehicle after which the Town would be receiving the Para-transit vehicle for use by the Library.

The Board discussed various items needed by the Library in light of the Town's purchasing freeze.

President Jacobs reported that Siobhan Reardon, Executive Director of the Westchester Library System said she had not heard from New York State regarding the use of parking meters for the Library.

Vice President Wolfert moved the minutes from the September 27, 2007 meeting be accepted as presented. Trustee Palevsky seconded the motion and it was unanimously approved.

Secretary/Treasurer Hayward said the bills had been reviewed and were in order. Secretary/Treasurer Hayward made a motion to approve the bills from September 20, 2007 through October 17, 2007 in the amount of \$24,358.25 for payment. Trustee Leiterman seconded the motion and it was unanimously approved.

Vice President Wolfert questioned an item in miscellaneous revenue and asked why there was a large difference in August and September expenses for salaries and benefits. Library Administration will investigate.

Vice President Wolfert, with the proviso that the two items above be reconciled after the meeting, moved to approve the Treasurer's Report. Trustee Palevsky seconded the motion and it was unanimously approved with the proviso.

Finance Committee

Vice President Wolfert said the Finance Committee is working on the draft 2008 budget to present to the Town.

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Building Committee

Trustee Palevsky said that Triton had reported that the wells for the geothermal system are almost completed and that surveys near the aquifer had gone smoothly. Trustee Palevsky said that Triton has reported that the replacement windows for the renovated building would be completed in the near future in preparation for winter.

New Business

The Board decided to remove the Policy & Bylaws and Communication committees from the agenda for the upcoming meetings.

Vice President Wolfert moved to promote Alan Houston, Part-time Senior Library Clerk to Part-time Librarian effective November 1, 2007. Trustee Leiterman seconded the motion and it was unanimously approved.

Secretary/Treasurer Hayward moved to appoint Sandra Hile as Librarian I in the children's room effective November 1, 2007. Trustee Palevsky seconded the motion and it was unanimously approved.

President Jacobs said that the Library's Teen Section on the website was excellent, with an amazing amount of items available and asked Acting Director Contrata to commend those responsible. Acting Director Contrata will let Young Adult Librarian Stacey Harris know.

There was discussion about rubberized (recycled rubber tires) flooring for the lobby in the new building. Acting Director Contrata is requesting that Architect Sal Coco arrange for the Board of Trustees to see examples of this type of flooring.

Acting Director Contrata said New York State Division of Library Development had approved the grant related to the geothermal and daylight control systems. The grant application is in the hands of the NYS Dormitory Authority.

The Board of Trustees will seek to have the Library's address changed from Elmsford to Greenburgh, while keeping the zip code, as the Town of Greenburgh did some years back for Town Hall.

The next Library Board meeting will be held on Thursday, November 29, 2007 at 7:15 pm at the Multipurpose Center in Anthony Veteran Park, 11 Olympic Lane, Ardsley, NY.

Trustee Leiterman moved to go into Executive Session to discuss a personnel issue. Vice President Wolfert seconded the motion and it was unanimously approved.

Vice President Wolfert moved to close Executive Session. Secretary/Treasurer Hayward seconded the motion and it was unanimously approved.

Vice President Wolfert moved to adjourn the meeting. Trustee Palevsky seconded the motion and it was unanimously approved.

The meeting was adjourned at 9:35 p.m.

Minutes transcribed by Cory Deitchman, Assistant to the Library Director.