

MINUTES OF REGULAR LIBRARY BOARD OF TRUSTEES MEETING

September 27, 2007

7:15 pm

Approved October 25, 2007

Present: Ginger Grant, George Hayward, Howard Jacobs, Estelle Palevsky, Susan Wolfert; Diana Juettner,
Eugenie Contrata, Acting Library Director, Acting Assistant Library Director Marilyn Greiner

Visitors: Hal Samis

President Jacobs called the meeting to order at 7:15 pm.

President Jacobs asked if the visitors had any questions or comments.

There were no questions or comments

Trustee Palevsky moved the minutes from the July 26, 2007 meeting be accepted as presented. Secretary/Treasurer Hayward seconded the motion and it was unanimously approved.

Trustee Palevsky moved the minutes from the September 7, 2007 special Board meeting be accepted as presented. Secretary/Treasurer Hayward seconded the motion and it was unanimously approved.

Trustee Palevsky moved the minutes from the September 10, 2007 special daytime Board meeting be accepted as presented. Trustee Grant seconded the motion and it was unanimously approved.

Secretary/Treasurer Hayward moved the minutes from the September 10, 2007 Special evening Board meeting be accepted as presented. Trustee Palevsky seconded the motion and it was unanimously approved.

Secretary/Treasurer Hayward said the bills had been reviewed and were in order. Secretary/Treasurer Hayward made a motion to approve the bills from July 18, 2007 through August 20, 2007 in the amount of \$31,253.45 and the bills from August 20, 2007 through September 19, 2007 in the amount of \$20,433.62, for payment. Trustee Grant seconded the motion and it was unanimously approved.

Administration Report

Trustee Palevsky said the Library Board should thank the Department of Parks and Recreation for giving us an additional room at the Multipurpose Center for computers. President Jacobs said the para-transit vehicle that Westchester County was to have donated to the Town of Greenburgh had not been delivered. President Jacobs will follow up with Supervisor Feiner about the vehicle. In response to Trustee Grant's question it was reported that the integration of the part-time Library employees into ADI, the automated payroll system, was going well.

Building Committee

Trustee Palevsky reported that the construction management firm had conducted a tour of the renovated Library for the Library Board's Building Committee, Advisory Committee and representatives of the Town and the Library. Trustee Palevsky reported that the walls for the new rooms have been framed and most of the steel for the expansion of the

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Library has been erected. Windows for the renovated building are expected to be arriving in 3 to 4 weeks.

Foundation Report

Secretary/Treasurer Hayward said he had revised the Memorandum of Understanding between the Library and Foundation Boards and said a final version for approval should be ready for the October Board meeting. Acting Director Contrata said the Foundation's brochure had been finished and delivered on September 26.

New Business

Trustee Grant moved to promote Vincenza Gallo, Senior Library Clerk to Principal Library Clerk. Secretary/Treasurer Hayward seconded the motion and it was unanimously approved.

Trustee Grant moved to appoint Diana Lennon to the position of Library Assistant Spanish Speaking. Trustee Palevsky seconded the motion and it was unanimously approved.

Trustee Grant moved to promote Ellen Hershey, Part-time Library Clerk to Part-time Senior Library Clerk. Trustee Palevsky seconded the motion and it was unanimously approved.

Trustee Grant moved to approve sending Technical Specialist Andrew Farber to the 2007 Internet Librarian Conference in October 2007. Secretary/Treasurer Hayward seconded the motion and it was unanimously approved.

After clarification that accepted donations of items become the property of the Library and the Board is not required to keep them in perpetuity, Trustee Palevsky moved to accept the donations of an Optical Mirror and Virtual Reality Simulator from the Greenburgh Public Library Foundation. Secretary/Treasurer Hayward seconded the motion and it was unanimously approved.

President Jacobs said he had spoken with Sarah Bracey-White from the Arts and Culture Committee of the Town of Greenburgh about acquiring 3-dimensional art work for the new Library. The Westchester Arts Council involves itself with community grants for artwork and President Jacobs spoke with an individual who has helped place sculptures in the White Plains Public Library and in Westchester County buildings. President Jacobs said there were four main issues surrounding the donated sculptures: insurance, transportation costs, pedestal and mounting and lighting. President Jacobs said that the Department of Public Works took over the insurance, transportation etc. for the White Plains Library. President Jacobs will begin the investigative process of procuring donated 3-dimensional art work for the Library site with the understanding that the Library Board maintains the right to reject individual pieces.

There was discussion about the proposed lending by the Animazing Gallery of Springfield, MA of a 7 foot tall *Cat in the Hat* bronze sculpture. President Jacobs excused himself from the discussion as his son is involved with the family of author Dr.

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Seuss. After discussion the Library Board decided to turn down the offer of the sculpture to the Greenburgh Public Library.

Old Business

Secretary/Treasurer Hayward moved to have the Library closed on the day after Thanksgiving. Trustee Palevsky seconded the motion and it was unanimously approved with the understanding that the public would be given ample notice.

Secretary/Treasurer Hayward moved that the Library be open at the Greenburgh Town Hall location only, on Election Day from 9:00 a.m. – 5:00 p.m. Trustee Grant seconded the motion and it was unanimously approved.

Trustee Grant moved that the Library Board acknowledge the Institute of Museum and Library Services on its website for its grant of \$11,100 to the Library for the website redesign. Secretary/Treasurer Hayward seconded the motion and it was unanimously approved. The acknowledgement will be as follows, "This website redesign project is funded through the Institute of Museum and Library Services by an Act of Congress, in accordance with the FY 2005 consolidated appropriations Bill."

There was discussion about the Naming Opportunities list that the Foundation has presented to the Library Board. The heading of the list was changed to "Major Funding Opportunities" and included on the list is the statement, "Physical assets to have names attached must be approved by the Library Board."

There was discussion about the proposed WLS Free Direct Access Plan. Secretary/Treasurer Hayward moved to **not** accept the WLS Free Direct Access Plan. Vice President Wolfert seconded the motion. The motion passed by a 4 to 1 vote, with Trustee Grant dissenting.

The Library Board decided to change the November Board meeting to November 29 from November 15.

The next Library Board meeting will be held on Thursday, November 29, 2007 at 7:15 pm at the Multipurpose Center in Anthony Veteran Park, 11 Olympic Lane, Ardsley, NY.

Vice President Wolfert moved to go into Executive Session to discuss a personnel issue. Trustee Palevsky seconded the motion and it was unanimously approved.

Trustee Palevsky moved to close Executive Session. Secretary/Treasurer Hayward seconded the motion and it was unanimously approved.

Secretary/Treasurer Hayward moved to adjourn the meeting. Trustee Palevsky seconded the motion and it was unanimously approved.

The meeting was adjourned at 9:55 p.m.

Minutes transcribed by Cory Deitchman, Assistant to the Library Director.